



## ICMR-National Institute of Virology, Kerala Unit

Department of Health Research,  
Ministry of Health & Family Welfare, Government of India  
E-Block, 2<sup>nd</sup> Floor, Govt. TDMC Hospital Complex, Vandanam,  
Alappuzha – 688005 Kerala  
Ph: +91-477-2970004 Telefax: +91-477-2270100  
E-mail: nivkeralaoffice@gmail.com

### Advt No. 02/2019/NIV/KU

Following positions would be filled up purely on temporary contract basis for our ad-hoc research project titled, “**Establishment of a network of Laboratories for managing Epidemics and Natural Calamities**”, through Walk-in Interview/written test, at ICMR-National Institute of Virology, Kerala Unit, E-Block, 2<sup>nd</sup> floor, Govt. T. D. M. C. Hospital Complex, Vandanam, Alappuzha-688005, Kerala, India.

| SN | Post                              | No. of Vacancies      | Emoluments/<br>Consolidated Salary |
|----|-----------------------------------|-----------------------|------------------------------------|
| 1  | Project Scientist-C (Medical)     | 01                    | Rs. 75,000/-                       |
| 2  | Project Scientist-B (Medical)     | 01                    | Rs. 65,000/-                       |
| 3  | Project Scientist-B (Non-Medical) | 01                    | Rs. 60,000/-                       |
| 4  | Project Technical Assistant       | 02<br>(UR-01, OBC-01) | Rs. 30,000/-                       |
| 5  | Project Technician-III            | 02<br>(UR-01, OBC-01) | Rs. 25,000/-                       |

Date of interview/written test: For the Scientific Posts at Sr.No.01 to 03: **19<sup>th</sup> July, 2019**

Date of interview/written test: For the Technical Posts at Sr.No.04 to 05: **17<sup>th</sup> July, 2019**

Place of interview/test: Examination Hall, E-Block, above ward no. 17, Govt. TDMC Hospital, Vandanam, Alappuzha, Kerala-688005

Reporting time for the interview/test is 08:30 - 09:30 am. Candidates arriving late after 09:30 am will not be entertained under any circumstances.

Selection Procedure: Depending upon the number of candidates, written/skill test will be conducted. Question paper will be on relevant subject matters of the concerned position considering its essential qualification and job requirements, in addition to, general knowledge, reasoning skills, quantitative analysis, language and general aptitude etc. Candidates successfully qualifying the written/skill test would be considered for interview and/or further process of recruitment, subject to fulfillment of required eligibility criteria in all respects of qualification, age and experience, etc. Candidates must be present at the venue in time before 09:30 am along with duly filled in and signed application form with their bio data and all original documents along with one set of photocopies in proof of their educational qualification, experience, age and identity etc. Late and incomplete applications will not be considered. No calculators, log tables, electronic devices etc. are allowed for the examination. Director, NIV reserves the right to change the venue and other process of recruitment as per circumstances.

**Details of educational qualification and other requirements are as follows.**

| SN | Post                                | Essential Qualifications  | Desirable qualifications   | Job Responsibilities   | Age Limit |
|----|-------------------------------------|---|--|--|-----------|
| 1. | Project Scientist-C (Medical)       | Post graduate degree (MD/MS/DNB) after MBBS with one year experience or postgraduate diploma in medical subjects after MBBS with two years' experience or MBBS degree with 4 years experience in medical subjects.                  | <ol style="list-style-type: none"> <li>1.MD in Medicine or Microbiology or Community Medicine</li> <li>2. Experience in the field of infectious disease, virology, etc</li> <li>3. Fluency in local language (Malayalam)</li> <li>4. Good English language skill</li> <li>5. Good communication skill</li> <li>6. Good computer knowledge</li> <li>7. Willing for extensive travel</li> </ol>  | <ol style="list-style-type: none"> <li>1. Designing diagnosis algorithm</li> <li>2. Managing the laboratory</li> <li>3. Verification of results</li> <li>4. Outbreak investigation</li> <li>5. Disease surveillance</li> <li>6. Any other duties that are assigned by the PI from time to time</li> </ol>  | 40 years  |
| 2  | Project Scientist – B (Medical)     | MBBS degree with one year Research/Teaching experience or MD in Microbiology/Pathology/Community Medicine (PSM)   | <ol style="list-style-type: none"> <li>1.MD in said subjects with experience in the field of infectious disease and diagnostics</li> <li>2. Fluency in local language (Malayalam)</li> <li>3. Good English language skill</li> <li>4. Good communication skill</li> <li>5. Good computer knowledge</li> <li>6. Willing for extensive travel</li> </ol>   | <ol style="list-style-type: none"> <li>1. Collection of clinical information for relevant tests</li> <li>2. Verification of results</li> <li>3. Outbreak investigation</li> <li>4. Coordination with state health authorities</li> <li>5. Any other duties that are assigned by the PI from time to time</li> </ol>  | 35 years  |
| 3  | Project Scientist - B (Non-Medical) | 1 <sup>st</sup> class Master's degree in Microbiology/Biotechnology/Zoology/Virology from a recognized university with two years experience in research field or 2 <sup>nd</sup> class Master's degree with PhD in relevant subject | <ol style="list-style-type: none"> <li>1.PhD in said subjects with experience in techniques like PCR, DNA cloning, protein purification, tissue culture, virus isolation, ELISA with good knowledge in computer etc</li> <li>2. Fluency in local language (Malayalam)</li> <li>3. Good English language skill</li> <li>4. Good communication skill</li> <li>5. Good computer knowledge</li> <li>6. Willing for extensive travel</li> </ol> | <ol style="list-style-type: none"> <li>1. Lab management</li> <li>2. Design &amp; Development of new diagnostics</li> <li>3. Undertake new project</li> <li>4. Manuscript writing</li> <li>5. Preparation and maintain lab register and records</li> <li>6. Preparation of SOPs</li> <li>7. Coordination with laboratory staff</li> <li>8. Any other duties that are assigned by the PI from time to time</li> </ol> | 35 years  |
| 4  | Project Technical Assistant         | Graduate in Microbiology/Biotechnology/Zoology/Virology/Medical Laboratory Technology from a recognized university with three years work experience or Masters degree in above said subjects  | <ol style="list-style-type: none"> <li>1.Experience in PCR, tissue culture, ELISA</li> <li>2. Fluency in local language (Malayalam)</li> <li>3. Good English language skill</li> <li>4. Good communication skill</li> <li>5. Good computer knowledge</li> <li>6. Willing for extensive travel</li> </ol>   | <ol style="list-style-type: none"> <li>1. Diagnostics</li> <li>2. Data Entry</li> <li>3. Field visit</li> <li>4. Report preparation</li> </ol>   | 30 years  |

| SN | Post                     | Essential Qualifications   | Desirable qualifications  | Job Responsibilities   | Age Limit |
|----|--------------------------|--|---|--|-----------|
| 5  | Project Technician - III | 12 <sup>th</sup> Pass in science subjects and two years diploma in Medical Laboratory Technology or one year DMLT plus one year required experience or two years Laboratory experience (B.Sc. degree shall be treated as 3 years experience) | 1. Knowledge in computer and experience in data entry & computer programming<br>2. Fluency in local language (Malayalam)<br>3. Willing for extensive travel | 1. Diagnostics<br>2. Data Entry<br>3. Field visit<br>4. Report preparation<br>5. Washing and sterilization of lab ware | 30 years  |

Terms and conditions: -

1. Number of vacancies may vary.
2. These positions are meant for temporary extramural project for appointment purely on temporary contract basis and co-terminus with the project.
3. The advertised posts are tentative without commitment for its filling. Recruitment will depend upon requirement of project and approval of the competent authority.
4. Emoluments: The rates of emoluments/stipend shown in this advertisement are project specific and may vary according to sanction of the funding agency of the Project. Payment of emoluments to the project employee will be depending on availability of funds from the funding agency.
5. Age Concession: Age relaxation is admissible in respect of SC/ST/OBC candidates, Retrenched Government Employees, project employees and ex-Servicemen in accordance with the instructions issued by ICMR from time to time. Age concession to the extent of service rendered in other research projects will also be admissible for experienced and skilled persons, subject to approval of competent authority. No age relaxation will be available for UR position.
6. Category once applied will not be allowed to be changed at later stage and no communication in this regard will be entertained.
7. Cut-off date for age limit will be as on the date of walk-in-interview.
8. Reserved category candidates must produce their Caste Validity Certificate. OBC candidates must possess a latest valid non-creamy layer certificate.
9. Separate application should be submitted for each post/reservation. Project for engagement of applicant will be decided by selection committee/appointing authority.
10. Qualification & experience should be in relevant discipline/field and from an Institution of repute. Experience should have been gained after acquiring the minimum essential qualification.
11. Mere fulfilling the essential qualification does not guarantee the selection.
12. Persons already in regular time scale service under any Government Department / Organizations are not eligible to apply.
13. No TA/DA will be paid and candidate has to arrange transport/accommodation themselves for written test/interview.
14. The institute reserves rights to consider or reject any application/candidature.
15. Submission of wrong or false information during the process of selection shall disqualify the candidature at any stage.
16. Project personnel cannot be permitted to register for Ph.D., due to time constraints.
17. Project personnel will normally be posted at the study site; however, they can be posted to any other sites in the interest of research work. They are liable to serve in any part of the country.
18. Project personnel shall **not** have any claim on a regular post in this institute or in any Department of Government of India and their project service will not confer any right for

further assignment or transfer to any other project or appointment/absorption in funding agency or in this institute. Benefits of Provident Fund, Pension Scheme, Leave Travel Concession, Medical claim, etc. are **not** admissible.

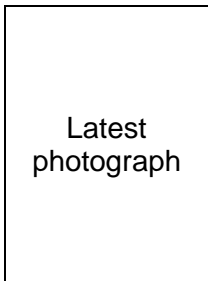
19. Initial appointment will normally for a period of six months and further continuation/extension of project service will depend on tenure of the project and performance evaluation of the concerned project employee by his/her project investigator, subject to approval of competent authority.
20. The Project Investigator and/or Appointing authority reserves the right to terminate the service of project personnel even during the agreed contract period or extended contract period without assigning any reason.
21. Leave shall be as per the Institutional policy for project staff.
22. NIV reserves the right to cancel/modify the recruitment process at any time, during the process, at its discretion.
23. The decision of the Director, NIV will be final and binding.
24. All disputes are subject to Pune jurisdiction only
25. Canvassing in any form will be a disqualification.
26. Corrigendum/addendum/further information; if any; in respect of this advertisement, will be published on our websites only.
27. Prior intimation of attending for interview/test may please be given on our email id: [nivkeralaoffice@gmail.com](mailto:nivkeralaoffice@gmail.com), at least two days before the interview/test.
28. No candidate shall be entertained after 09:30 am on the day of interview/test.
29. Candidate must bring his/her duly filled in application form in the prescribed format with a recent passport size color photograph along with a detailed bio-data/C.V. and all relevant documents; in original; with one set of self attested photocopies, in proof of his/her educational qualifications [all certificates and mark-sheets from 10<sup>th</sup> Std. onwards], working experience, age, caste and photo id [Aadhar Card/Indian Passport/PAN Card/Driving License] etc., failing which his/her candidature will not be considered.

Director  
ICMR-National Institute of Virology, Pune

# ICMR-National Institute of Virology

## BIO-DATA

1. Name of the Post, applied for : \_\_\_\_\_
2. Name of the Project : \_\_\_\_\_  
\_\_\_\_\_
3. Name in full (IN BLOCK LETTERS) : \_\_\_\_\_  
[SURNAME] [NAME] [FATHER/HUSBAND]
4. Mother's Name : \_\_\_\_\_  
Father's Name : \_\_\_\_\_  
Husband's Name : \_\_\_\_\_
5. Address for Correspondence with Tel/Mobile No. E-mail ID : \_\_\_\_\_  
\_\_\_\_\_
6. Permanent Address : \_\_\_\_\_  
\_\_\_\_\_
7. Date of Birth (Certificate must be supported) : \_\_\_\_\_ Age : \_\_\_\_\_
8. Whether SC/ST/OBC/General : \_\_\_\_\_ Caste: \_\_\_\_\_
9. Marital Status : Married / Unmarried
10. Educational Qualifications : (Certificates in proof of qualifications must be supported).



| SN | EXAM. PASSED | GRADE | YEAR OF PASSING | BOARD / UNIVERSITY | SPECIALIZATION |
|----|--------------|-------|-----------------|--------------------|----------------|
|    |              |       |                 |                    |                |
|    |              |       |                 |                    |                |
|    |              |       |                 |                    |                |
|    |              |       |                 |                    |                |
|    |              |       |                 |                    |                |
|    |              |       |                 |                    |                |

11. Work Experience (Certificates in proof of experience must be supported):

| SN | Period    |         |            |             | Post held | Name of Employer | Reason for leaving |
|----|-----------|---------|------------|-------------|-----------|------------------|--------------------|
|    | From date | To date | No. of Yrs | No. of Mths |           |                  |                    |
|    |           |         |            |             |           |                  |                    |
|    |           |         |            |             |           |                  |                    |
|    |           |         |            |             |           |                  |                    |

Note: Additional information, if any can be provided on a separate paper or on overleaf of this page.

12. If selected what period would you require joining the post: \_\_\_\_\_

14. Have you ever been declared unfit by a medical Board/Court \_\_\_\_ Yes / No \_\_\_\_  
for appointment in any Govt. Service? If yes, details \_\_\_\_\_

I hereby declare that the particulars furnished in this form by me are true to the best of my knowledge and belief. Furnishing of false information or suppression of facts will be disqualification and is likely to render the candidate unfit.

Date:

Signature of the candidate